

**Notification to all Members of the Council
of a decision made by the Cabinet Member for Communities and
Central Services**

Issued by Democratic Services

Thursday, 24 March 2022

The details set out below will be published in the next Members' Information Service, but in the meantime are notified to all Councillors in accordance with Rule 15(a) of the Policy and Review Panels Procedure Rules.

The following decisions have been taken by the Cabinet (or individual Cabinet member) and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Procedure Rules requires a call-in notice to be signed by any 5 members of the Council.

The call-in request must be made to democratic@portsmouthcc.gov.uk and must be made by not later than 5pm on Thursday 31 March 2022.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report(s) on the Council's web site at: www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
		<p>Cabinet Member for Communities and Central Services Decision Meeting - 24 March 2022</p> <p>The cabinet Member has made the following decisions:-</p>	
3		<p>Portsmouth City Council Records Management Policy Review</p> <p>DECISION:</p> <p>RESOLVED that the Cabinet Member for Communities and Central Services approved the revised Records Management Policy which formed Appendix 1 of the report, with the following amendment to Section 8 - Policy Review (<i>amendment in italics</i>):</p> <p>'This policy will be reviewed in November 2023 and, thereafter, every three years. Authority to make minor amendments is delegated to the Director for Culture, Leisure and Regulatory Services, or the director responsible for the</p>	<p>Stephen Baily, Director for Culture, Leisure and Regulatory Services</p>

	WARD	DECISION	OFFICER CONTACT
		Modern Records Section after administrative reorganization <i>in consultation with the relevant Cabinet Member and opposition spokespersons.</i>	